



## UNITED STATES CATHOLIC MISSION ASSOCIATION

### Online Line Membership Meeting

August 8 – September 21, 2016

Minutes

1. Notifications: A notification of the Online Membership Meeting was sent to all members on July 8, 2016 via email. The deadline for nominations to the Board of Directors was July 29, 2016. Proposed resolutions were also due July 29, 2016. A total of five notifications were sent to the members. An average of 167 members opened these notifications 2.2 times.
2. Opening Prayer: A Mission Prayer to the Holy Spirit was provided in a Power Point Presentation with voice over and made available as a download document to the members.
3. Opening Remarks: Don McCrabb, USCMA Executive Director, welcomed members to the online membership meeting and provided an orientation to the agenda through a video available on the USCMA website.
4. Reports – all reports were available on-line at [www.uscatholicmission.org](http://www.uscatholicmission.org) on a special Membership Meeting Webpage. The 2016 Online Membership Meeting Webpage will be available until May 31, 2017 and then archived.
  - a. 2015 Year End Financial Report: Mary Nguyen, the USCMA Accountant, presented the year of the year financial report in a Power Point Presentation. Copies of the 2015 Audit and the Pro Forma 990 were available to the membership upon request.
  - b. Program Report: Stephen Scott, USCMA's Associate Director, presented the Program Committee Report in a Power Point Presentation.
  - c. Membership and Develop Report: Barbara Gonzalez, the USCMA Development Coordinator, presented the Membership and Development Report in a Power Point Presentation. It was also available as a downloadable document from the Membership Meeting Webpage.
  - d. Executive Director Report: Don McCrabb, USCMA Executive Director, presented his Executive Director Report as a downloadable document from the Membership Meeting Webpage.

5. Mission Statement Proposal: A draft mission statement was presented to the membership in a Power Point Presentation with voice over. Members had the opportunity to affirm, affirm with suggestions, and reject the mission statement as written through the voting process.
6. Resolution: An Appeal to the Catholic Church to Re-Commit to Centrality of Gospel Nonviolence was submitted as a resolution by Amy Woolam-Echeverria. The USCMA resolution was available as a downloadable document on the Membership Meeting webpage as well as the “complete appeal.” The resolution was supported by a video in favor of the resolution done by Amy Woolam-Echeverria and Eli McCarty.
7. Board of Directors Ballot: The slate of candidates put forth by the Board of Directors was presented in a Power Point Presentation. The proposed ballot was: Mary Mencarini-Campbell, Sr. Joanna Doi, MM, Dr. Mike Gable, Sr. Antoinette “Nonie” Gutzler, MM, and Brother Dennis Lee, FSC.
8. Membership Chat Room: The chat room opened September 1, 2016 and stayed open through the day. There were five participants and six entrees. Stephen Scott opened the chat with an invitation to discuss the mission statement; some feedback was given. Eli McCarty was available to address questions about the resolution. Don McCrabb raised a question about serving, and engaging, persons with disabilities in mission. No action items surfaced from the chat room.
9. Voting: Voting began on September 6, 2016 and concluded on September 16, 2016. The total membership was at 644; the number of votes needed to pass was 65. The online ballot was opened 138 times. There were 103 votes cast or 16% of the membership. This compares to 10% of the membership that voted in the 2015 Online Membership Meeting.
10. Results. The proposed slate of candidates was approved by the voting members (99 approved out of 102 votes cast). The Resolution to Endorse the Appeal to the Catholic Church to Re-commit to the Centrality of Gospel Nonviolence was approved by the voting members (96 approved out of 103 votes cast). The draft of the USCMA Mission Statement was affirmed by the voting members (86 affirmed the statement as written, six abstained, and 10 offered suggestions out of 102 votes cast). The results were posted on the webpage September 21, 2016. Members were informed that the results were available on the Membership Meeting Webpage through an email.

Donald R. McCrabb  
Secretary Pro Temp